

Roch Carrier Elementary School

Council Minutes

2020-2021

Date:	Wednesday May 26, 2021, 7PM (Virtual Meeting)
Present:	Ashley Barnard (Treasurer) Donna Owen (Secretary) Helen Nowell (Teacher Representative) Katherine Robertson-Parrott (Co-Chair) Kelly Littlemore (Vice-Principal) Lisa Clayton (Principal) Lisa (Co-Chair)

Approval of Agenda

Motion By: Donna Owen

Seconded By: Katherine Robertson-Parrott

Approved

Approval of March Minutes

Motion By: Donna Owen

Seconded By: Katherine Robertson-Parrott

Approved

Agenda Items:

1. Principal's Report (Lisa Clayton)

- No announcement on return to school yet. Waiting.
- June 1 deadline to change choice of virtual or in-person learning for next year.
- Planning for September is underway. Planning expecting pandemic rules (large classes in largest classrooms).
- Lots going on at the school while it has been closed
 - Literacy room – culling novels - old books, books with non-relevant themes
 - painting (including the staff room)
 - hopefully new carpet for the staff room
 - Projectors installed on the wall in each classroom (including Kindergarten classrooms)
- Grade 6 leaving ceremony

- Changing awards – recognize each student with an award that is personalized to each student
- Looking for a fun event for students to do (virtual). Decision is difficult because of uncertainty of school being in-person or virtual for the rest of the year. Suggestion – Luv to Grove
- Ceremony will likely be virtual. If school returns, there may be a non-virtual ceremony.
- Staff retirements will be announced in June
- Sarah Stewart (the current Office Administrator) is moving to Castlefrank. Thank you Sarah for all your contributions to Roch Carrier.
- Esther Sinclair will be joining Roch as the new Office Administrator from Pinecrest PS on May 31.
- Pivot to online learning has gone smoothly

2. Treasurer Report & Budget Update (Ashley Barnard)

- Bank balance as of last week: \$9341.20
 - Rain Barrel – approximately \$600 (not included)
 - Also doesn't include Milano's fundraiser
- \$2500 allocated last year for Chromebooks (Legacy fund). Discussion on what to do with this money. Maybe save in a School Yard Improvement fund.
- Outdoor education equipment was purchased with money from the board and Ministry. Money in budget won't be used.
- \$800 in budget for Grade 8 Leaving Ceremony – Lisa C to decide how to spend. There is also money in the school budget that is being used for Grade 6 leaving.
- Still money left for Educator supplies.
- Allocating money in the budget for next year's educator supplies will allow teachers to spend the money at the beginning of the school year.

Note: Set aside \$4000 from the 2020/2021 budget for educator supplies for the 2021/2022 school year. The allocation of the \$4000 will be up to \$100 per educator, to a maximum of 40 educators.

Motion By: Katherine Robertson-Parrott

Seconded By: Ashley Barnard

Approved (All in favour)

3. Teacher's Report (Helen Nowell)

- No update
- Teachers that have seen the pavement painting are happy with it.

4. Fundraising (Lisa and Katherine)

Rain Barrels

- <https://rainbarrel.ca/rochcarrieres/>
- Most orders available around June 1, some earlier.
- Approximately \$600 profit.
- Still time to order but they can't guarantee the delivery date.
- Very good company to work with, very flexible.

Milano's Pizza Night:

- 15% went to the school on telephone orders, not online orders.
- Happy to support a business in the community and a business with a connection to Roch.

Scholastic Book Fair

- Benefit the library
- Lisa C to talk to the librarian to see if a virtual book fair is of interest. If there is interest, could be run this year, or next year.

5. End of Year Teacher Appreciation

- Still some money left in the budget
- If something can't be done in person, potentially give out gift cards

6. Grade 6 Leaving Events

- Covered in the Principal Report.
- Potentially gift cards if food is not allowed at school or students don't return to school in-person.
- OCV students are included in the leaving events.
- 58-69 total grade 6s. Lisa C will get the exact number.

7. Planning for Next Year

- Meetings for Next Year
 - In general 3rd Wednesday of the month
 - September 29, October 20, November 17, December 15, January 19, February 16, March 23, April 20, May 18, June 15

8. New Business

- No School Improvement Plan this year due to COVID
- Roch has an Empower reading program
- No plan for collecting Chromebooks at this point. Last school year the Chromebooks came back at beginning of this school year. School will communicate the plan to return Chromebooks.

Adjournment: 8:05pm

Date of Next Council Meeting: Wednesday September 29