

# Roch Carrier Elementary School

## Council Minutes

2021-2022

<b>Date:</b>	Wednesday December 1, 2021, 7PM (Virtual Meeting)
<b>Present:</b>	Ashley Barnard (Treasurer) Becky Smart (Member at Large) Donna Owen (Secretary) Jing Wu Katherine Robertson-Parrott (Co-Chair) Kelly Littlemore (Vice-Principal) Lisa Clayton (Principal) Sobia Ansari (Member at Large) Stephen Ross

### Land Acknowledgement (Lisa C)

#### Approval of Agenda

Motion By: Katherine Robertson-Parrott

Seconded By: Donna Owen

Approved

#### Approval of Meeting Minutes (May 2021, October 6, 2021 and October 20, 2021)

October 6 – Update Office Assistant to Kerri-Leah Stewart

Motion By: Ashley Barnard

Seconded By: Becky Smart

Approved as amended

Once the minutes are approved, they are posted to the school council website. Going forward we will post the draft minutes to the website, so they are available to parents sooner.

#### Agenda Items:

##### **1. Principal's Report (Lisa Clayton)**

- School wide focus areas
  - Listening with attention and intention - Model behaviour so that children listen to each other
  - Renewed literacy focus – phonological awareness for younger grades, comprehension for older grades

- New Math Curriculum – Scope and Sequence document has been provided by board staff. Curriculum change example– no longer learn about money, instead about financial literacy (debit cards, PayPal, etc)
- Third Path Webinar Series – The premise is that achievement and well-being are intermingled for success. 10-12 teachers are working together on it and discussing the material at coffee chats.
- Recess Equipment – Children are allowed to bring items from home, currently at the discretion of the teachers.
- Gym has been cleared of excess furniture that had been removed from classrooms to allow 1 meter spacing of students. All items were reviewed; some items went to Surplus Furniture and the items that were kept are now on the stage. The gym is open for students starting today. Starting slow.
- Rapid Antigen Tests are coming. The Ministry is planning to send approximately 5 tests home with each student over Christmas. Optional. More information coming.
- Spirit Wear options were shared with teachers.
- Acceptable Use of Technology Policy Review - <https://ocdsb.ca/cms/one.aspx?portalId=55478&pageId=37059829>
  - The current policy is from 2012 and doesn't mention new technologies (e.g. Social Media)
  - The Grade 4-6 Appropriate Use of Technology Agreement and Policy (P.100.IT) was reviewed quickly.
  - Lisa Clayton addresses issues with use of technology as they happen/she becomes aware.
  - School devices should only be used for educational purposes – not social media, games, etc.
  - Feedback
    - The policy needs updated language.
    - Kindergarten to grade 3 is a big age range and use of technology by children in this age range varies. Kinders have limited access to technology. Maybe the Kinders should have a separate Appropriate Use of Technology Agreement.
    - Media Permission – needs to be clearer.
    - Policy should cover BYOD.
  - Donna – Send link to Policy review out via email. Lisa Clayton has agreed to collect feedback since the official deadline has passed.
- Received 65 Chromebooks
- OECD Study on Social and Emotional Skills Results
  - OCDSB participated and so did Roch Carrier
  - Survey results are available - [https://ocdsb.ca/our\\_schools/exit\\_outcomes/oecd\\_study\\_on\\_social\\_and\\_emotional\\_skills](https://ocdsb.ca/our_schools/exit_outcomes/oecd_study_on_social_and_emotional_skills)
    - When students have a strong relationship with teachers, academics are improved.

## **2. Teacher's Report**

- Covered in Principal's report.

## **3. Treasurer Report & Budget Update (Ashley Barnard)**

- Balance: \$9600.12 (November 11, 2021)
- Fundraising – receiving money already
  - Mabel's Labels - \$150 for September/October/November
  - Jojo's Pizza night - \$260
  - Holiday Vendor Bazar - \$360
  - Rain Barrels - \$733 (last spring)
  - BCA grant + Parent Involvement Grant - \$500 x 2
- Change donation to Queen Mary to the Tracy O'Shaughnessy Gift to Queen Mary
- The proposed budget was reviewed. Attached at the end of the minutes.

Motion: Approve the 2021/2022 School Council Budget as presented.

Motion By: Donna Owen

Seconded By: Becky Smart

Vote:

- In Favour: Katherine Robertson-Parrott, Ashley Barnard, Becky Smart, Sobia Ansari, Donna Owen
- Opposed: None

Approved

## **4. Spirit Wear (Ashley)**

- SAM Group - minimum order is 12, deadline for Christmas has passed
- 2-3 weeks turn around
- Items come individually packaged
- Spirit Wear is typically done once per year
  - Can't try on items (as has been done in the past)
  - Can do a large order and distribute at school
- SAM Group has been used by the school in the past
- SAM Group should be able to provide a sizing chart
- To get pricing from SAM Group the logo designs need to be narrowed down
- School colours are red/white/blue
- Ashley to tweak designs. Remove RCES. Think younger students would like the rocket logo. Will find out about colours.
- Lisa Clayton to handle getting feedback from students via teachers.

## **5. Co-Chair and Fundraising Update (Katherine)**

- Jojo's DIY Kits – not sure if they are offering them anymore
- Law and Orders – Looking into it. Maybe December 8.

- Don't want to fatigue our community with fundraisers.
- Holiday Bazar
  - The event was well attended, over 200 people joined the Facebook group
  - Thank you to Katherine for all her hard work in organizing and running the event.
- Co-chair Lisa must step away from Council for personal reasons. Thank you to Lisa for all her hard work.

## 6. OSCAC Meeting Report (Donna)

- Appropriate Use of Technology Policy Review – Covered previously in the meeting
- Electoral Review - <https://ocdsb.ca/cms/one.aspx?portalId=55478&pageId=37191299>
- PRO Grant: If there are any suggestions for use of the money, or feedback on how it was used last year (the speakers series), forward to PIC ([PIC@ocdsb.ca](mailto:PIC@ocdsb.ca))
- Board Trustee Motion to replace OCASC seat at COW. For more information visit OCASC website <https://ocasc.ca/trustee-motion-of-nov-9th-information-and-updates/>
- Arts Representative – councils are invited to appoint a parent to represent arts on their council. The Arts Advisory Committee will provide supports and information to assist parents in this role. Contact [artsadvisoryocdsb@gmail.com](mailto:artsadvisoryocdsb@gmail.com)
  - Ashley volunteered to be Roch's Arts Representative.
- Update on Music Education at the OCDSB Presentation
  - Concerns about music education at the elementary, intermediate and secondary levels
  - Presentation: <https://docs.google.com/presentation/d/1SSSeKzBbt7ZTEoigUFQn59Bz3SXvCvsfzVvNpMzhaLA/edit?usp=sharing>

## 7. New Business

- Are teacher gifts allowed this year? Yes. Teachers teach because they love kids, so gifts are not necessary, but they are appreciated.

**Adjournment:** 9:00 PM

**Date of Next Council Meeting:** Wednesday January 19, 2022

# RCSC 2021/2022 Balance Sheet

Bank Balance Carried over from Last Year (as at 29 Sept 2021): **\$8,866.62**

Current Bank Balance (as at 11 Nov 2021): **\$9,600.12**

	Projected	Q1 (Aug-Nov)	Q2 (Dec - Jan)	Q3 (Feb-Mar)	Q4 (Apr-Jun)	Summer (Jul)	Actual
<b>Lunch Program</b>	<b>\$0.00</b>						<b>\$0.00</b>
Expenses - Currently not permitted by OCDSB	\$0.00						\$0.00
<b>Ongoing Fundraising</b>	<b>\$300.00</b>						<b>\$156.39</b>
<b>Mabel's Labels</b>	\$100.00						\$0.00
Cheque #023894 (Sept 17)		\$98.66					\$98.66
Cheque #024968 (Nov 16)		\$57.73					\$57.73
<b>Home Hardware</b>	\$200.00						\$0.00
Other	\$0.00						\$0.00
<b>Fundraising Events</b>	<b>\$500.00</b>						<b>\$1,327.22</b>
Movie Night	\$0.00						\$0.00
Fundscrip	\$0.00						\$0.00
Family Meal Nights	\$500.00						\$0.00
JoJo's Pizza Night (November 23)		\$233.72					\$233.72
Holiday Vendor Fair	\$0.00	\$360.00					\$360.00
Spirit Wear	\$0.00						\$0.00
Rainbarrels	\$0.00	\$733.50					\$733.50
Cake Walk	\$0.00						\$0.00
Rochin' Family Fun Fair	\$0.00						\$0.00
<b>Grants &amp; Contributions</b>	<b>\$1,000.00</b>						<b>\$0.00</b>
BCA Donation	\$500.00						\$0.00
Parent Involvement Grant	\$500.00						\$0.00
<b>Carry forward from last year</b>	<b>\$8,866.62</b>	\$8,866.62					<b>\$8,866.62</b>
<b>TOTAL 2021/2022 REVENUE</b>	<b>\$10,666.62</b>	<b>\$10,350.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,350.23</b>
<b>Administration</b>	<b>\$0.00</b>						<b>\$0.00</b>
Council Meetings - all meetings to remain virtual this year	\$0.00						\$0.00
hotlunch.net - Currently not permitted by OCDSB	\$0.00						\$0.00
<b>Partnership / Gifts / Donations</b>	<b>\$1,100.00</b>						<b>\$0.00</b>
Sister School (Queen Mary) - Tracy O'Shaughnessy Gift	\$500.00						\$0.00
Teacher Appreciation Breakfast	\$600.00						\$0.00
<b>School-Community Betterment</b>	<b>\$1,500.00</b>						<b>\$0.00</b>
Outdoor Play Equipment	\$500.00						\$0.00
Schoolyard Improvements (rockgarden/buddy bench)	\$1,000.00						\$0.00
Parent Involvement (Rochin Family Fun Fair)	\$0.00						\$0.00
<b>Student Activities</b>	<b>\$800.00</b>						<b>\$0.00</b>
Arts and Culture	\$0.00						\$0.00
Field Trips	\$0.00						\$0.00
Volunteer Admissions	\$0.00						\$0.00
Physical Activity and Recreation	\$0.00						\$0.00
STEM Programming	\$0.00						\$0.00
Leaving Ceremony - Grade 6	\$800.00						\$0.00
<b>Legacy Fund - Schoolyard Improvements</b>	<b>\$2,500.00</b>						<b>\$0.00</b>
<b>Classroom Improvements</b>	<b>\$4,000.00</b>						<b>\$100.00</b>
Educator Supplies	\$4,000.00	\$100.00					\$100.00
On-line Reading Programs - purchased by RC this year	\$0.00						\$0.00
<b>Clubs &amp; Extracurricular Events</b>	<b>\$0.00</b>						<b>\$0.00</b>
Active Transportation	\$0.00						\$0.00
<b>TOTAL 2021/2022 EXPENDITURES</b>	<b>\$9,900.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>
<b>REVENUE</b>	<b>\$10,666.62</b>	<b>\$10,350.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,350.23</b>
<b>Planning Free Balance</b>	<b>\$766.62</b>						<b>Actual Free Balance \$10,250.23</b>